



EMPLOYMENT APPLICATION

Turbo Machined Products LLC is an equal opportunity/affirmative action employer. NYS Law prohibits discrimination because of age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status, domestic violence victim status, carrier status, gender identity or prior conviction records, or prior arrests, youthful offender adjudications, or sealed records unless based upon a bona fide occupational qualification or other exception. THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE.

IDENTIFYING INFORMATION

Please read all instructions carefully. All pages of this application must be completed, and the application signed. If you need additional space, please use the **ADDITIONAL REMARKS** section.

Name: _____
Last First MI SSN

Current Mailing/Street Address: _____
NYS EMPLID (if assigned)

_____ City State Zip Code

County of Residence: _____ Area code/Home phone

Email Address: _____

Permanent Street Address (if different from above): _____
Area code/Business phone

List any other names by which you have been known (including nicknames): _____
Area code/Cell phone

APPLICANT INFORMATION

1. All candidates must be eligible for employment in the United States and maintain this eligibility throughout their employment with Turbo Machined Products LLC. Employment is contingent upon the provision of proof of the right to accept employment in the United States.

- a. Are you legally authorized to work in the United States? Yes No
- b. Will you now, or in the future, require sponsorship for employment visa status (e.g. for an H-1B Visa)? Yes No
- c. If under age 18, can you provide a work permit? Yes No N/A

2. Have you even been convicted of a felony? Yes No

Record of Conviction DOES NOT disqualify applicant from employment

- a. If yes, please describe the nature of charge, date of conviction, and date of release from incarceration.

POSITIONS MAY REQUIRE TRAVEL AND/OR OPERATION OF A MOTOR VEHICLE

2. Certain positions may require travel within a designated area of assignment; to otherwise travel in areas that may not be served by public transportation; to routinely operate a motor vehicle;

For positions requiring operation of a motor vehicle, appointees must possess a driver license valid in NYS at the time of appointment and continuously thereafter. Candidates who do not possess a driver license valid in NYS must be able to demonstrate their capacity to meet the transportation needs of the job at the time of interview.

Name: _____

If you are required to possess a driver license for the position you are applying for, please complete the following questions:

- a. Do you currently have a valid driver license that allows you to operate a motor vehicle in New York State? Yes No
- b. If yes, please select your license class: A B C D E Other (specify) _____
Licensing state: _____ License number: _____ Expiration date: _____
- c. For Commercial Driver License (CDL) holders, please list your endorsements or restrictions: _____

PROFESSIONAL LICENSURE OR CERTIFICATION

3. For some positions, professional licensure, registration, certification, or other authorization to practice a trade or profession is desired. Applicants claiming these credentials will be required to provide proof as a part of the screening process. If you possess such credentials applicable to the position you are applying for, please complete the following questions:

- a. Name of Trade or Professional License/Certificate: _____
Type/specialty: _____ Issued by: _____
License no.: _____ Issue date: _____ Expiration date: / _____
Registration date: _____ Registration expiration date: _____
- b. Do you have any conditional limitations or restrictions on your ability to practice under your professional license/certification/registration? Yes No N/A
- c. Has your license/certification/registration ever been suspended or revoked? Yes No N/A
If yes to 3b or 3c, please specify in detail: _____

POTENTIAL FOR CONFLICT OF INTEREST

4. Please provide the names of any friends, acquaintances, or relative employed by Turbo Machined Products.

Full Name: _____ Relationship to you: _____
Full Name: _____ Relationship to you: _____
Full Name: _____ Relationship to you: _____

5. If offered a position with Turbo Machined Products LLC, will you also intern, volunteer or maintain employment concurrently elsewhere? Yes No

JOB INTERESTS AND EMPLOYMENT AVAILABILITY

6. Type of work or position desired: _____
7. Salary desired: _____

Name: _____

8. Some positions require different work schedules. Please indicate which schedules you would be able to perform:

Hours	Ability to work	Schedule	Ability to work	Duration	Ability to work
Shift work	Yes <input type="checkbox"/> No <input type="checkbox"/>	Saturday hours	Yes <input type="checkbox"/> No <input type="checkbox"/>	Permanent	Yes <input type="checkbox"/> No <input type="checkbox"/>
Overtime	Yes <input type="checkbox"/> No <input type="checkbox"/>	Sunday hours	Yes <input type="checkbox"/> No <input type="checkbox"/>	Temporary	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Full-time	Yes <input type="checkbox"/> No <input type="checkbox"/>	Seasonal	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Part-time	Yes <input type="checkbox"/> No <input type="checkbox"/>	Summer only	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Per diem	Yes <input type="checkbox"/> No <input type="checkbox"/>	Winter only	Yes <input type="checkbox"/> No <input type="checkbox"/>

9. If offered a position with Turbo Machined Products LLC, when would you be available for work? _____

EDUCATION

Applicants will be required to provide proof of diploma and/or degrees claimed.

School	Name/Location	Credits	Diploma or Degree received	Courses of study (Major/Minor)
High school				
Equivalency program	Issued by: _____		Number: _____	
Vocational or Technical Schools				
Colleges or Universities				
Other training or Military schools				

EMPLOYMENT AND EXPERIENCE

Please list all periods of employment*, beginning with the most recent. You must include all concurrent employment. Resumes will not be accepted in lieu of completing this section. Turbo Machined Products reserves the right to contact any or all of your employers to verify the information provided.

Name of present or last employer: _____

Address: _____ Date employed: _____

Supervisor's name: _____ To: _____

Supervisor's title: _____ Area Code/Telephone: _____

Your title and duties: _____

Reason(s) for leaving: _____

Starting Salary: _____ Ending Salary: _____

If this is your current employer, when may we contact them? _____

Name: _____

Name of present or last employer: _____

Address: _____ Date employed: _____

Supervisor's name: _____ To: _____

Supervisor's title: _____ Area code/Telephone: _____

Your title and duties: _____

Reason(s) for leaving: _____

If this is your current employer, when may we contact them? _____

Name of present or last employer: _____

Address: _____ Date employed: _____

Supervisor's name: _____ To: _____

Supervisor's title: _____ Area code/Telephone: _____

Your title and duties: _____

Reason(s) for leaving: _____

If this is your current employer, when may we contact them? _____

PROFESSIONAL REFERENCES

Name: _____ Relationship: _____

Address: _____ Telephone number: _____

_____ Email address: _____

Name: _____ Relationship: _____

Address: _____ Telephone number: _____

_____ Email address: _____

Name: _____ Relationship: _____

Address: _____ Telephone number: _____

_____ Email address: _____

Name: _____

ADDITIONAL REMARKS

APPLICANT AFFIRMATION AND RELEASE AUTHORIZATION

I affirm that all statements made by me on this form, including attached papers and or resume, are true, complete and correct to the best of my knowledge. I understand all statements made by me in connection with this application are subject to investigation and verification and that falsification or omission of information is cause for the revocation of offer of employment or dismissal from employment. I understand that knowingly making a false statement on this application or any attachment or supporting document is punishable as a misdemeanor pursuant to Section 210.45 of the NYS Penal Law.

I hereby authorize any former or current employer, military records center, or school to provide Turbo Machined Products LLC and/or the hiring authority any and all information necessary to reach an employment decision including, but not limited to, information regarding my job duties, attendance, behavior, work habits, skills, abilities, claims, liabilities, damage, and relationships with coworkers, customers or supervisors.

I understand that Turbo Machined Products LLC may now have, or may establish, a drug-free workplace or drug and/or alcohol testing program consistent with applicable federal, state, and local law. If the Company has such a program and I am offered a conditional offer of employment, I understand that if a pre-employment (post-offer) drug and/or alcohol test is positive, the employment offer may be withdrawn. I agree to work under the conditions requiring a drug-free workplace, consistent with applicable federal, state, and local law. I also understand that all employees of the location, pursuant to the Company's policy and federal, state, and local law, may be subject to urinalysis and/or blood screening or other medically recognized tests designed to detect the presence of alcohol or illegal or controlled drugs. If employed, I understand that the taking of alcohol and/or drug tests is a condition of continual employment and I agree to undergo alcohol and drug testing consistent with the Company's policies and applicable federal, state, and local law.

If employed by Turbo Machined Products LLC, I understand and agree that the Company, to the extent permitted by federal, state, and local law, may exercise its right, without prior warning or notice, to conduct investigations of property (including, but not limited to, files, lockers, desks, vehicles, and computers) and, in certain circumstances, my personal property.

I understand and agree that as a condition of employment and to the extent permitted by federal, state, and local law, I may be required to sign a confidentiality, restrictive covenant, and/or conflict of interest statement.

THIS COMPANY IS AN AT-WILL EMPLOYER AS ALLOWED BY APPLICABLE STATE LAW. THIS MEANS THAT REGARDLESS OF ANY PROVISION IN THIS APPLICATION, IF HIRED, THE COMPANY OR I MAY TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, FOR ANY REASON, WITH OR WITHOUT CAUSE OR NOTICE. NOTHING IN THIS APPLICATION OR IN ANY DOCUMENT OR STATEMENT, WRITTEN OR ORAL, SHALL LIMIT THE RIGHT TO TERMINATE EMPLOYMENT AT-WILL. NO OFFICER, EMPLOYEE OR REPRESENTATIVE OF THE COMPANY IS AUTHORIZED TO ENTER INTO AN AGREEMENT—EXPRESS OR IMPLIED—WITH ME OR ANY APPLICANT FOR EMPLOYMENT FOR A SPECIFIED PERIOD OF TIME UNLESS SUCH AN AGREEMENT IS IN A WRITTEN CONTRACT SIGNED BY THE PRESIDENT OF THE COMPANY. IF HIRED, I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF THE COMPANY. AND I UNDERSTAND THAT THE COMPANY HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME, EXCEPT THAT IT WILL NOT MODIFY ITS POLICY OF EMPLOYMENT AT-WILL

Signature: _____ Date: _____

PRIVACY STATEMENT

The information you are providing on this application is requested by Turbo Machined Products for the purpose of determining eligibility for initial employment and continued employment and in administering employee benefit programs. This information will be maintained by Human Resources. Failure to provide the requested information may hinder your possible hiring and the subsequent administration of your employee benefits.

Name: _____